

MEMO

7 NOVEMBER 2014

Re: Principles underpinning the Student Dialogue Forum

Caseworker: Maria Fjallstein

Purpose

The purpose of the Student Dialogue Forum is to generate dialogue between the dean and the students in the Faculty of Social Sciences. The meetings discuss matters related to educational policy and the study environment (both academic and physical). The meetings' minutes are public. As a result, issues referring to particular individuals, in camera discussions and special strategic matters are not discussed at the forum. The forum has no formal decision-making powers.

The forum has no formal relationship with the Academic Council. However, some cases discussed in the Academic Council will also be addressed in the forum. For this reason, it is appropriate that the student representatives on the Academic Council are members of the Student Dialogue Forum.

Members

The three student representatives on the Academic Council, or their substitutes, are members of the Student Dialogue Forum. Two additional members are also elected – one from each of the two departments not represented on the Academic Council. The respective study councils elect these members. The secretary to the Student Dialogue Forum contacts the student representatives on the study board and requests that they nominate a representative of the study council. For departments with several lists, the secretary to the Student Dialogue Forum contacts the lists with elected members on the study board, and then the lists nominate a joint representative.

The chair of the Social Sciences Council and a representative of the Centre for Health and Society Study Environment Committee also take part.

The forum also includes a representative from the Department of Public Health, as discussions about the study environment at the Centre for Health and Society are particularly relevant to students from this department.

The representatives on the forum are asked to inform the secretary if they can no longer serve.

All student representatives on study boards and departmental councils in the faculty are invited to meetings.

Meetings

A preliminary timetable is drawn up for each semester. Agendas and papers are sent out 14 days before the meetings. All members are entitled to propose agenda items. Attached to the agenda are explanatory comments or papers addressing agenda items. Minutes are sent to members 14 days after the meeting and posted on the forum's website.